

Leandra Bodden

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OBJECTIVE

A second-year at UCF pursuing a B.F.A. in Graphic Design studies. Seeking a position that provides a need for a highly motivated individual wanting to work directly with customers/guests. Offering years of experience in customer service positions providing guests with memorable encounters. Always using a creative mind to help customers find the best solutions to their inquiries. Some Adobe Photoshop and Illustrator skills.

KEY COMPETENCIES

Able to adapt quickly	Advanced computer skills	Works smoothly in fast-paced environments
Detail oriented	Critical thinking skills	Highly organized
Excellent communication skills	Prioritizes customer experience	

PROFESSIONAL EXPERIENCE

ITEA

Aug 2022 - Jan 2024

Cashier & Boba Tea Maker

- Greeted customers and efficiently took drink orders
- Worked to clean and maintain drink prep areas daily and weekly
- Established a pleasant customer experience through reliable and polite service
- Assisted in preparing and topping off drinks

Michaels

Oct 2021 - June 2022

Part-time Cashier

- Prioritized customer service and enhanced communication skills
 - Collaborated with other employees to keep store tidy and organized
 - Managed cash register in a timely and effective manner
 - Met sign-up goals consistently to keep customers engaged
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EDUCATION

University of Central Florida (2022 - Present)

B.F.A. Emerging Media: Graphic Design Studies
(In-Progress)

A.W. Dreyfoos School of the Arts (2018 - 2022)

Visual Arts Major
3.9 GPA

EXTRACURRICULAR ACTIVITIES

LEAD Scholar

UCF Lead Scholars Academy

Volunteer & Graphic Designer

Save A Life Pet Rescue

Member

American Red Cross